



Beauregard Parish School Board

202 W. Third Street P.O. Drawer 938
 DeRidder, Louisiana 70634
 Ph. (337) 463-5551 Fax (337) 463-6735

David Vidrine, President

Timothy J. Cooley, M. Ed., Superintendent

Darrin Manuel, Vice President

To: All Personnel

*From: Lesia Casanovas, Director of Finance
 Tammy Crain, Director of Personnel*

Re: FY 2019-2020 School Calendar payroll periods and dates for Sick/Annual Leave, Absentee Reports and Extra Work Assignments

PAYROLL PERIODS		4-DAY SCHOOLS	5 DAY SCHOOLS	PAYROLL DATE (CHECK ISSUED)
BEGIN	ENDS			
Aug. 1	August 31	19 days	17 days	September 27, 2019
September 1	September 30	16 days	20 days	October 28, 2019
October 1	October 31	19 days	22 days	November 22, 2019
November 1	November 30	12 days	15 days	December 20, 2019
December 1	December 31	13 days	15 days	January 28, 2020
January 1	January 31, 2020	18 days	19 days	February 28, 2020
February 1	February 28	15 days	18 days	March 27, 2020
March 1	March 31	18 days	22 days	April 28, 2020
April 1	April 30	14 days	16 days	May 28, 2020
May 1	May 31	14 days	16 days	June 26, 2020
	TOTAL	158 days	180 days	



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DATE: JULY 1, 2019

TO: ALL PERSONNEL

FROM: LESIA CASAVOVAS, DIRECTOR OF FINANCE

RE: REGULAR MONTHLY PAYROLL DATES 2019-2020

MONTHLY

2019	(1) JULY 26	FRIDAY
	(2) AUGUST 28	WEDNESDAY
	(3) AUGUST 30	FRIDAY
	SEPTEMBER 27	FRIDAY
	OCTOBER 28	MONDAY
	NOVEMBER 22	FRIDAY (THANKSGIVING)
	DECEMBER 20	FRIDAY (CHRISTMAS)
2020	JANUARY 28	TUESDAY
	FEBRUARY 28	FRIDAY
	MARCH 27	FRIDAY
	APRIL 28	TUESDAY
	MAY 28	THURSDAY
	JUNE 26	FRIDAY
	(4) JULY 28	TUESDAY
	(5) AUGUST 28	FRIDAY

- (1) APPLIES TO ESCROW PAYMENTS DUE FROM 2018-2019 AND SCHOOL BASED 12 MONTH PERSONNEL (2019-2020)
- (2) APPLIES TO ESCROW PAYMENTS DUE FROM 2018-2019 AND 10,11,&12 MONTH SCHOOL BASED PERSONNEL (2019-2020)
- (3) THIRTEENTH PAYROLL CHECK.
- (4) APPLIES TO ESCROW PAYMENTS DUE FROM 2019-2020 AND 12 MONTH BASED SCHOOL BASED PERSONNEL (2020-2021)
- (5) APPLIES TO ESCROW PAYMENTS DUE 2019-2020 AND 10, 11, & 12 MONTH SCHOOL BASED PERSONNEL (2020-2021)