



Beauregard Parish School Board

202 W. Third Street P.O. Drawer 938
 DeRidder, Louisiana 70634
 Ph. (337) 463-5551 Fax (337) 463-6735

David Vidrine, President

Darrin Manuel, Vice President

Timothy J. Cooley, M. Ed., Superintendent

EXTRA WORK TIME SHEET

FUNDING SOURCE MUST BE SUPPLIED

 Employee Name (Please Print)

 Employee Number

 School

 Payroll Period

DATE	WORK TIMES		TOTAL HOURS	HOURLY RATE	DUTIES PERFORMED	FUNDING IF MORE THAN ONE SOURCE
	START	STOP				
		Total Hours				
Bus Drivers Only			Trip Show-up Fee \$10.00			

Submit to Time & Attendance Clerk for Calculations prior to Principal approval.

 Employee's Signature

 Date

 Principal's Signature

 Date

OFFICE USE ONLY

TOTAL SALARY _____ ****FUNDING (REQUIRED) _____

DEDUCTIONS: LSERS: _____ FICA: _____ TRSL: _____ MCARE: _____

 SUPERVISOR'S SIGNATURE

 DATE